

Group Leader Information

Please read this information carefully and share all relevant facts with other chaperones, students and parents.

Medical Procedures

- Each student must have a medical form upon arrival.
- Collect all student medication before departure. *Please remember that it is the chaperone's responsibility to dispense all medication during our program.*
- Bring any over the counter medication that you think may be needed by your group. We recommend motion sickness medication, (Bonine is a good one), Tylenol/Advil, cold medicine, cough drops/throat lozenges, etc.
- Check the health of all of your students before departure. Please consider asking anyone who is sick to stay at home.
- Participants who show signs of communicable illnesses (i.e. chicken pox, measles, etc.) during their visit will be restricted from program participation and sent home as soon as feasible.

Transportation

- It is the school's responsibility to arrange transportation to and from the boat terminal.
- CELP representatives will arrange boat transportation to and from the Island. You will be contacted with details.
- Boat transportation costs are based on initial group numbers and are non-refundable.

Chaperones

- Chaperone selection and trip preparation is the responsibility of the school. To ensure that all chaperones are clear on the CELP policies, **please provide each chaperone with a copy of the enclosed "Chaperone Information" sheet.**
- Chaperones are expected to participate in all activities. This is an important requirement for our program and ensures a safe and quality education experience for your students. **Chaperones will snorkel with their students!**
- Chaperones are responsible for supervising students at all times along with organizing activities during free time.
- Schools that choose to have their chaperones sleep in cabins separate from their students will share a cabin with same-gender chaperones from other schools.

Student Preparedness

- Be sure to share important CELP details with students. They should be prepared for a unique learning experience. This includes sleeping in cabins with other students and sharing restroom facilities. In addition they will be participating in demanding outdoor activities that include snorkeling and hiking. It is important for them to eat the proper amount of food and get enough sleep both prior to and during their CELP trip.
- *It is the school's responsibility to make sure that all students have packed items included on the packing list.* Keep in mind that the weather can change quickly on the island therefore participants should be prepared for both sun and rain.

Communication

- There are no pay phones at camp, however, a phone is available for school-related emergencies **only**.
- Cell phone reception is unpredictable on the island, especially at Howlands Landing.
- Please contact us with any questions. Our mainland office is available to help with logistical questions and concerns during regular business hours at (626) 296-4040. Questions regarding the program can be communicated directly to the program directors via e-mail at celp@catalinaislandcamps.com.
- Please instruct your school office to deal with parent inquiries whenever possible.
- We recommend having the group leader call in to the school periodically with updates from camp (weather, activities, highlights, etc.). An automated message system has proven to work well.
- If you need to be reached on the island:

Contact Information

School Administrators may call:

Mainland Office - (626) 296-4040 (during regular business hours)

CELP Director - (626) 625-0607 (after regular business hours)

Parents may call:

Mainland Office – (626) 296-4040 (during regular business hours)

CELP Director – (626) 625-0607 (after regular business hours and for **emergencies only!**)

Free Time

- CELP staff is off during scheduled free time, however, there are many activities for students to participate in with chaperone supervision. Available for student use is sports equipment for ping-pong, soccer, volleyball, tennis, basketball, etc.